



DaySpring Episcopal Camp and Conference Center
Location: Parrish, Florida

Job Title: Director of Camp and Outdoors

Accountability: Reports to the Executive Director. Has reporting to him/her all camp staff, lifeguards, adventure staff, and registrar.

Compensation: Salary, individual medical and dental insurance, retirement (10%), occasional meals, on-site housing (or housing allowance).

OVERVIEW

DaySpring Episcopal Conference Center's 97-acre riverside campus offers guests the opportunity to experience outdoor activities, conference facilities, lodging, and our youth/adult programs. Annually serving over 200 retreats, camps, conferences, meetings, and events, DaySpring is a Christian center operated by the Episcopal Church and aimed at providing hospitality for all people. The Director of Camp and Outdoors is responsible for overall leadership of DaySpring's series of summer camps, adventure/outdoor staffing and programs, and shares accountability for the successful operation of DaySpring's ministry. As a leader of key children's and youth ministry program of the Diocese of Southwest Florida, the Director also plays a role in supporting and nurturing the Diocese's ministry programs, supports all diocesan goals, and follows all diocesan policies for employment and child protection.

A place of peace and aimed at reducing distractions from the busy world, DaySpring's Director of Camp and Outdoors will be fully committed to the success of **every** visitor's experience, able to quickly jump between roles, exercise kindness and gratitude at all times, and be knowledgeable and precise in all areas of DaySpring's operations.

We are seeking a creative Director who will actively pursue expansion and broadening of our camp program to increase its camper numbers, depth of programs, and utilization of camp capacity. Likewise, in pursuit of DaySpring's ministry of hospitality for all people, the Camp Director should aim to broaden the program to create intentional spaces for children with disabilities, financial disparities, and cultural disparagement, day camps to serve local Parrish/Ellenton residents, and pursue any variety of other initiatives to bring the ministry of camp to more and more children and young people.

SPECIFIC RESPONSIBILITIES

1. Hire and train an equipped young adult staff committed to Christian community, safety, empowerment, joy, challenge, belonging, and diversity.
2. Lead marketing and advertising processes and aim to maximize capacity of available space.
3. Launch new programs, initiatives, and community programs aimed at spreading the awareness of DaySpring's youth and adventure offerings.
4. Organize camp registration and communication processes to provide seamless registration process and highly developed confidence among parent population
5. Develop campership program to limit financial boundaries that prevent anyone from attending camp
6. Constantly seek to create opportunities for campers to attend from races, cultures, and ethnicities that have been underserved
7. Oversee, train, manage the center's high and low adventure programs. Manage the equipment care and usage logs to ensure all equipment is maintained within best practices of the challenge course industry.
8. Lead teambuilding, waterfront and pool programs, and high adventure programs for retreat groups visiting DaySpring.
9. Hire, train, supervise the center's waterfront and pool based programs. Provides maintenance and upkeep for all equipment.
10. Provide on-site hosting, AV support, and afterhours care on a rotating schedule along with other employees. In addition to weekend-oriented activities, it is anticipated the Camp Director will host the center's weekend groups at least once per month.
11. Provide basic maintenance support to the center as needed, including extra time and attention during the camp season for maintaining the quality of DaySpring's facilities and grounds.
12. This list of responsibilities is not exhaustive and is subject to change at any time.

PERSONAL ATTRIBUTES

- Substantial experience leading and relating to young people aged 6-22.
- Practicing Christian who has familiarity with liturgical worship and enthusiasm for providing a supportive Christian community that is welcoming for all people.
- Significant training, or ability to acquire Level II ACCT certification within six months
- Current certification or ability to acquire lifeguard certificate within first two months
- Excited and efficient learner when it comes to technology, especially related to audio/visual, Microsoft Office applications, event management software.
- College degree.
- Excellent professional and interpersonal communicator, both in writing and in-person.
- Kind and gentle demeanor.
- Owns decisions and mistakes, shares gratitude and positive attitude with all guests and staff.
- Self-motivator
- Enjoys moving around campus constantly to ensure completion of tasks and to check details.
- Able to traverse the property, lift small equipment, and clean.
- Timely – completion of tasks, goals, and deadlines

- Practices excellence in learning new information, providing training and encouragement to others
- Detail oriented and accurate
- Able to take a lot of information and organize it into useful and transparent information
- Thorough – thinks and acts with the best interests of all staff and guests, takes extra time to make sure completion of tasks is efficient, effective, and thorough.